

Do you belong to any reserved category?

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B. Family Details

Father's Name Mr. _____

Mother's Name Mrs _____

Qualification _____

Designation _____

Email ID _____ Telephone No _____

Local Guardian's Name _____

Local Guardian's Address _____

Email ID _____ Telephone No _____

Siblings:

1. Name _____ Age _____ Qualification/Occupation _____

2. Name _____ Age _____ Qualification/Occupation _____

C. Academic and Professional Qualifications:

Class 10th, 12th or equivalent and Graduation

Name of the School/ College	Percentage/ Grade	Stream	Board/ University	Year	
				From	To

Other Certified Qualification

Please provide details of professional or other qualifications received or pending:

S.No	Qualification	Year		Mode of Study (Part-time/full time/ distance learning)	Name of Educational Institution/ Awarding Body
		From	To		

D. Employment Information

Please give details of any current/previous employment (with dates) which support your application.

Employer	Position/ Designation	Nature of Work (Please state whether Full-time or Part-time)	Year	
			From	To

E. References:

Mention any two persons who have knowledge of your academic/professional ability.

1st Reference _____ 2nd Reference _____

Address _____ Address _____

City _____ City _____

Country _____ Country _____

Land Line _____ Land Line _____

Mobile _____ Mobile _____

Email ID _____ Email ID _____

F. Instructions:

- 1) Application to be filled in CAPITAL Letters.
- 2) All fields in the application must be completed, incomplete application will not be considered.
- 3) Attach two passport size color photographs similar to the one pasted on Application Form. Please write your name on the back side of the Photographs.
- 4) Send the Application Form through Speed Post / Regd. Post / Recognized Courier to Carlton Business School, Ground Floor, Sainik Aramghar Complex, Suryanagar Colony, Somajiguda, Hyderabad - 500082.
- 5) Filled application form should be accompanied with the DD for Rs. 500/- drawn in favour of "Carlton Business School", Payable at Hyderabad.
- 6) Kindly retain xerox copies of filled in Application Form, DD, Receipt of Speed Post/Regd Post/Courier
- 7) Bring each copy of the Application Form and DD when you attend admission test and personal interview at CBS, Hyderabad.

G. Code of Conduct

- 1) The applicant would be deemed to have accepted and agreed to be bound by the terms of this code of conduct and any other terms and conditions as detailed in the prospectus, application form, rules and regulations, by either signing the same or on attending class on at least one occasion.
- 2) Carlton Business School-CBS reserves the right to change, amend, add-to, delete any requirement for support services and syllabi of the course, as it may deem fit.
- 3) The applicant will be responsible for attending minimum 75% of classes, maintaining discipline in and around the college campus, being attired in a decent and respectable manner, conducting himself/herself in a proper and respectable manner and not causing any disruption of classes or disturbance to other students.
- 4) The applicant will be subject to assessment carried out by the College periodically. Failure on the part of the applicant requires the applicant to undergo the reassessment procedure of the College.
- 5) The applicant shall be responsible for all personal property carried or brought to the College and no liability whatsoever of the College would arise for any loss or damage caused thereto.
- 6) Failure to attend classes, cheating, using abusive language or behavior, threats, assaults, harassments, thefts, use of drugs/alcohol or being involved in any other criminal activity by the applicant, or supporting/ instigating any of the above inside or outside the College premises, as the case may be, would constitute a breach on the part of the applicant/student.
- 7) Non- Payment of fees will lead to the names being struck off the rolls of the College, besides the student being debarred from attending classes.
- 8) Dress Code: It is mandatory for students to attend College everyday only in formal attire.
- 9) Fees once paid is non-refundable under any circumstances.

H. Declaration

I confirm that I have read all the instructions and agree to abide by the code of conduct. I also confirm that the information provided in the form is true, correct and accurate.

Signature of the Applicant _____ Date _____